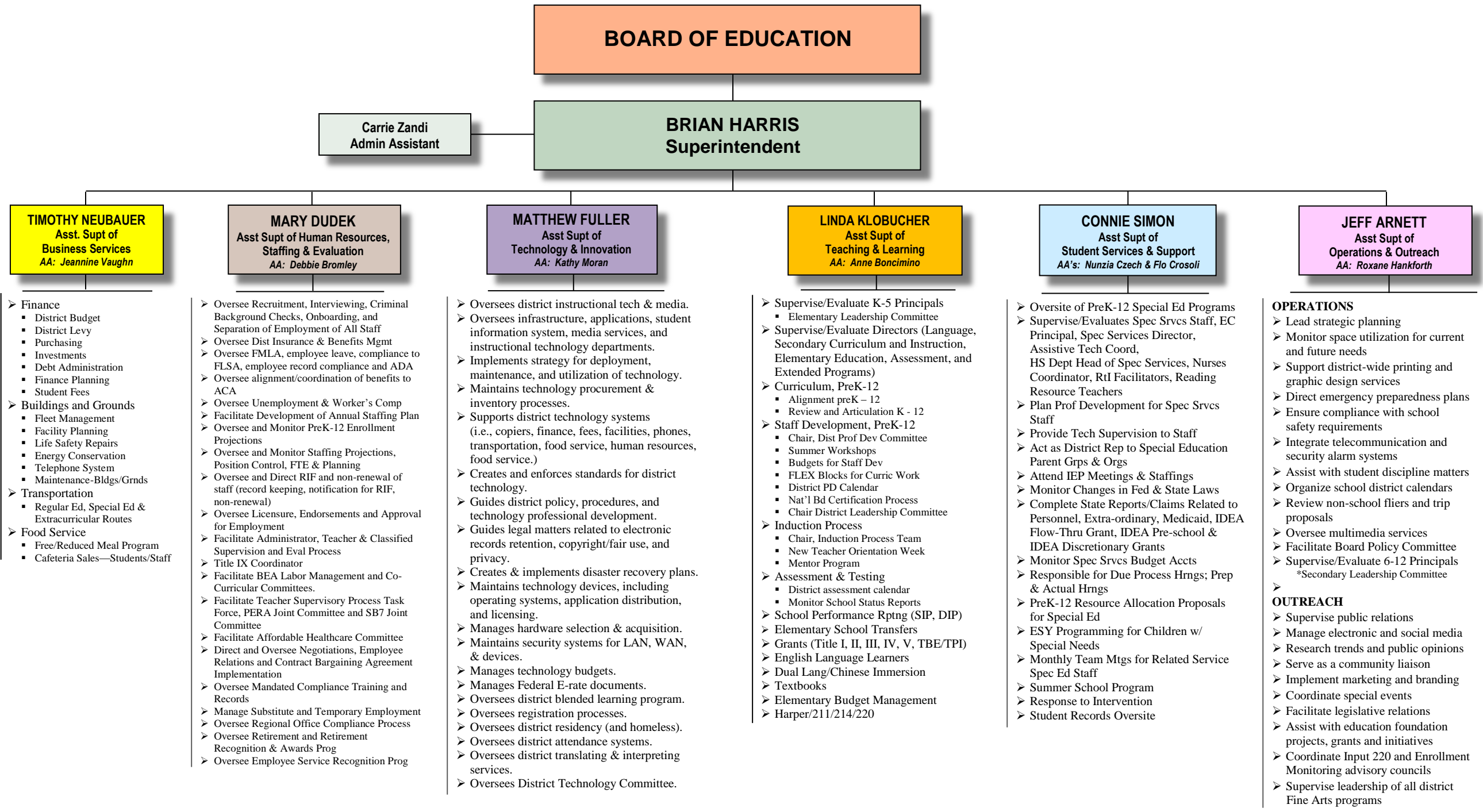


Barrington Community Unit School District 220



- TIMOTHY NEUBAUER**
Asst. Supt of
Business Services
AA: Jeannine Vaughn
- Finance
 - District Budget
 - District Levy
 - Purchasing
 - Investments
 - Debt Administration
 - Finance Planning
 - Student Fees
 - Buildings and Grounds
 - Fleet Management
 - Facility Planning
 - Life Safety Repairs
 - Energy Conservation
 - Telephone System
 - Maintenance-Bldgs/Grnds
 - Transportation
 - Regular Ed, Special Ed & Extracurricular Routes
 - Food Service
 - Free/Reduced Meal Program
 - Cafeteria Sales—Students/Staff

- MARY DUDEK**
Asst Supt of Human Resources,
Staffing & Evaluation
AA: Debbie Bromley
- Oversee Recruitment, Interviewing, Criminal Background Checks, Onboarding, and Separation of Employment of All Staff
 - Oversee Dist Insurance & Benefits Mgmt
 - Oversee FMLA, employee leave, compliance to FLSA, employee record compliance and ADA
 - Oversee alignment/coordination of benefits to ACA
 - Oversee Unemployment & Worker's Comp
 - Facilitate Development of Annual Staffing Plan
 - Oversee and Monitor PreK-12 Enrollment Projections
 - Oversee and Monitor Staffing Projections, Position Control, FTE & Planning
 - Oversee and Direct RIF and non-renewal of staff (record keeping, notification for RIF, non-renewal)
 - Oversee Licensure, Endorsements and Approval for Employment
 - Facilitate Administrator, Teacher & Classified Supervision and Eval Process
 - Title IX Coordinator
 - Facilitate BEA Labor Management and Co-Curricular Committees.
 - Facilitate Teacher Supervisory Process Task Force, PERA Joint Committee and SB7 Joint Committee
 - Facilitate Affordable Healthcare Committee
 - Direct and Oversee Negotiations, Employee Relations and Contract Bargaining Agreement Implementation
 - Oversee Mandated Compliance Training and Records
 - Manage Substitute and Temporary Employment
 - Oversee Regional Office Compliance Process
 - Oversee Retirement and Retirement Recognition & Awards Prog
 - Oversee Employee Service Recognition Prog

- MATTHEW FULLER**
Asst Supt of
Technology & Innovation
AA: Kathy Moran
- Oversees district instructional tech & media.
 - Oversees infrastructure, applications, student information system, media services, and instructional technology departments.
 - Implements strategy for deployment, maintenance, and utilization of technology.
 - Maintains technology procurement & inventory processes.
 - Supports district technology systems (i.e., copiers, finance, fees, facilities, phones, transportation, food service, human resources, food service.)
 - Creates and enforces standards for district technology.
 - Guides district policy, procedures, and technology professional development.
 - Guides legal matters related to electronic records retention, copyright/fair use, and privacy.
 - Creates & implements disaster recovery plans.
 - Maintains technology devices, including operating systems, application distribution, and licensing.
 - Manages hardware selection & acquisition.
 - Maintains security systems for LAN, WAN, & devices.
 - Manages technology budgets.
 - Manages Federal E-rate documents.
 - Oversees district blended learning program.
 - Oversees registration processes.
 - Oversees district residency (and homeless).
 - Oversees district attendance systems.
 - Oversees district translating & interpreting services.
 - Oversees District Technology Committee.

- LINDA KLOBUCHER**
Asst Supt of
Teaching & Learning
AA: Anne Boncimino
- Supervise/Evaluate K-5 Principals
 - Elementary Leadership Committee
 - Supervise/Evaluate Directors (Language, Secondary Curriculum and Instruction, Elementary Education, Assessment, and Extended Programs)
 - Curriculum, PreK-12
 - Alignment preK – 12
 - Review and Articulation K - 12
 - Staff Development, PreK-12
 - Chair, Dist Prof Dev Committee
 - Summer Workshops
 - Budgets for Staff Dev
 - FLEX Blocks for Curric Work
 - District PD Calendar
 - Nat'l Bd Certification Process
 - Chair District Leadership Committee
 - Induction Process
 - Chair, Induction Process Team
 - New Teacher Orientation Week
 - Mentor Program
 - Assessment & Testing
 - District assessment calendar
 - Monitor School Status Reports
 - School Performance Rptng (SIP, DIP)
 - Elementary School Transfers
 - Grants (Title I, II, III, IV, V, TBE/TPI)
 - English Language Learners
 - Dual Lang/Chinese Immersion
 - Textbooks
 - Elementary Budget Management
 - Harper/211/214/220

- CONNIE SIMON**
Asst Supt of
Student Services & Support
AA's: Nunzia Czech & Flo Crosoli
- Oversight of PreK-12 Special Ed Programs
 - Supervise/Evaluate Spec Svcs Staff, EC Principal, Spec Services Director, Assistive Tech Coord, HS Dept Head of Spec Services, Nurses Coordinator, Rtl Facilitators, Reading Resource Teachers
 - Plan Prof Development for Spec Svcs Staff
 - Provide Tech Supervision to Staff
 - Act as District Rep to Special Education Parent Grps & Orgs
 - Attend IEP Meetings & Staffings
 - Monitor Changes in Fed & State Laws
 - Complete State Reports/Claims Related to Personnel, Extra-ordinary, Medicaid, IDEA Flow-Thru Grant, IDEA Pre-school & IDEA Discretionary Grants
 - Monitor Spec Svcs Budget Accts
 - Responsible for Due Process Hrngs; Prep & Actual Hrngs
 - PreK-12 Resource Allocation Proposals for Special Ed
 - ESY Programming for Children w/ Special Needs
 - Monthly Team Mtgs for Related Service Spec Ed Staff
 - Summer School Program
 - Response to Intervention
 - Student Records Oversight

- JEFF ARNETT**
Asst Supt of
Operations & Outreach
AA: Roxane Hankforth
- OPERATIONS**
- Lead strategic planning
 - Monitor space utilization for current and future needs
 - Support district-wide printing and graphic design services
 - Direct emergency preparedness plans
 - Ensure compliance with school safety requirements
 - Integrate telecommunication and security alarm systems
 - Assist with student discipline matters
 - Organize school district calendars
 - Review non-school fliers and trip proposals
 - Oversee multimedia services
 - Facilitate Board Policy Committee
 - Supervise/Evaluate 6-12 Principals *Secondary Leadership Committee
- OUTREACH**
- Supervise public relations
 - Manage electronic and social media
 - Research trends and public opinions
 - Serve as a community liaison
 - Implement marketing and branding
 - Coordinate special events
 - Facilitate legislative relations
 - Assist with education foundation projects, grants and initiatives
 - Coordinate Input 220 and Enrollment Monitoring advisory councils
 - Supervise leadership of all district Fine Arts programs